



purchase order

TMP Worldwide Ltd
265 Tottenham Court Road
W1T 7RQ.
London

Advertising
Central Office of Information
Hercules House
Hercules Road
London SE1 7DU
020 7928 2345

Order Number: 116720
Job Number: 407551
Date: 05.09.2011

Project Title: DECC Engineering Roles Sep 11

Details of goods or services ordered:

Press Space - Engineering Roles Sep 11, as per plan dated 09.02.11
Press Production Costs

£

**PLEASE QUOTE OUR PURCHASE ORDER NUMBER ON YOUR INVOICE
FAILURE TO DO SO MAY LEAD TO THE INVOICE BEING RETURNED**

Invoices and statements should be emailed to:
supplierinvoices@coi.gsi.gov.uk

Alternatively they may be sent to:
Finance
Central Office of Information
Hercules Road
London SE1 7DU

Where the period of this contract is set to extend beyond March 2012, it is the intention that this contract will be novated to another Contracting Authority as defined by regulation 3 of the Public Contracts Regulations 2006.

This Order is subject to the Terms and Conditions listed on the following page(s).

Total Cost ex. VAT 12,201.20

Ordered By Kaysar Miah

Suppliers should note that, except for any information which is declared by COI to fall under one or more of the exemptions under the Freedom of Information Act, the content of this contract will be published and be publicly available if the value exceeds GBP10,000. By 'contract' we mean the COI purchase order and any referenced and/or associated documentation, which may include your submitted proposal, if they are fundamental to the contract.

Terms and Conditions:

This Order is subject to the Advertising Agencies Framework Agreements and is also subject to any Special Terms included or referenced in this Order. Where framework or contract specific terms and conditions have not previously been agreed by the Parties in relation to this Order, then COI's Short Form Terms and Conditions shall apply. A copy of all framework or contract specific terms and conditions and COI's Short Form Terms and Conditions of order are available on COI's website. This order's Terms and Conditions are at <http://coi.gov.uk/contractterms/fr-advertisingcreative> (pdf) or alternatively, can be obtained directly by emailing COI at procurement2@coi.gsi.gov.uk. Unless you advise COI within 3 (three) working days that you wish to decline this contract, your unqualified acceptance is assumed.