



Met Office

Purchase Order

Order No. P010004 For enquiries please contact [REDACTED]

A. To Supplier

NOTT UNIV IND & COMMERCIAL ENTERPRISE LT
THE SIR COLIN CAMPBELL BUILDING
TRIUMPH ROAD
NOTTINGHAM

NG7 2TU

B. From Purchaser

Met Office
Procurement Branch
FitzRoy Road
Exeter
Devon EX1 3PB United Kingdom
Tel: Fax: +44 (0)1133 362431

Please proceed with this order in accordance with the Terms and Conditions overleaf. Please also confirm your acceptance of this offer of contract by completing the enclosed METFORM 10 and returning it to the address at 'B' above within 7 days.

Signed:

Date: 27th May 2011

C.

Item No.	Description of Goods/Services Required	Quantity <small>each unless otherwise stated</small>	Unit Price <small>per each carriage paid</small> £	Firm Price <small>carriage paid</small> £
1	DECC G20 Literature Assessment			11280.00

For deliveries over 20kg please telephone the Met Office on +44 (0)1392 885994 Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	11280.00
Standard Rate VAT (If Applicable)	2256.00
Total Value of Order	13536.00

D. Deliver To:

[REDACTED]
MET OFFICE EXETER
FITZROY ROAD
EXETER
DEVON
EX1 3PB

E. Invoice To: *(Invoices must quote Order Number)*

Please eMail invoices to:
purchaseledger@metoffice.gov.uk
Met Office
Purchase Ledger
FitzRoy Road
Exeter
Devon EX1 3PB United Kingdom
Tel: +44 (0)1392 884005

F. Delivery Date	Consignee Reference	Contract No	Vendor ID
26th May 2011	LZ	*****	V011279